

To: President's Cabinet

From: Denise F. Noldon

Subject: December 5, 2014, Minutes

Date: November 24, 2014

President's Cabinet Minutes  
Friday, December 5, 2014  
9:00 a.m. – 11:00 a.m., President's Conference Room

	Item	Person(s) Responsibility	Outcome
1.	Review Meeting Notes from November 21, 2014.	Everyone	The minutes from November 21 were not approved. Discussion ensued and a recommendation was made to include in minutes: the President's Cabinet reviewed the commendation and recommendations, and attached to the minutes the final commendation.
2.	Draft the December 11, 2014, College Council Agenda:		<p>The December 11 College Council agenda was finalized as follows:</p> <p>The Chair of College Council will work on drafting the agenda and send to Cabinet and College Council.</p> <p>Items #1 thru 5 same Item #6-delete – Brown Act with no new action items Item #7 delete Equity Report</p> <p>Under Information/Discussion: Item #6 add Operations Council Committee Charge Update - Tammeil</p> <p>Item #7 Spring 2014 Surveys Results Overview – Wayne</p> <p>Item #8 External Evaluation – Dr. Noldon</p> <p>Standing Committee: Items #9 thru 12 same</p> <p>Standing College Business:</p>

			<p>Items #13 thru 17 same</p> <p>Next College Council meeting February 12, 2015</p>
3.	<p>Review Spring 2014 Validation Reports:</p> <p>Engineering/Physics/Astronomy/Earth Sciences</p> <p>Professional Development Drama</p>	<p>Everyone</p> <p>Wayne</p> <p>Wayne Organ</p>	<p>Commendations and Recommendations:</p> <p>Discussion and dialogue of commendations. We are not commending individuals on things they should do. Post exemplary program reviews – here are those the president’s cabinet have given exemplary. Motivate people to desire and improve quality of program reviews.</p> <p>Recommendations completed from last review? Check mark for president’s cabinet.</p> <p>Adopt: include progress in annual plan. Update every year.</p> <p>Recommendations: add to the last 3 – page 2: We support your recommendations to...</p> <p>Recommend you provide data on closing the achievement gap (review of the equity report).</p> <p><b>Research equity information: Wayne</b> will rewrite and send to Cabinet</p> <p>Professional Development Commendation/Recommendations:</p> <p>Commendations:</p> <p>Recommendations:</p> <p>#3 – take off hours that it had prior. We support your need to be met. Recognize they have a need but no stamp of approval.</p> <p>#4 – recommend you develop a process.</p> <p>#5 – participate in (use language in item #4) in order to meet the needs of the department. We recognized the need.</p> <p>#6 – recommend you adopt strategies to improve...</p>

	<p>Early Childhood Education</p> <p>Drama</p>	<p>Antone Agnitsch</p> <p>Denise</p>	<p>Commendation: outstanding in raising student learning outcome. Commended for process worked Performing duties:</p> <p>Program commended for overhauling and alignment of curriculum. (Tammeil).</p> <p>As a possible model for CCC to adopt, commended.....; also planning to expand into technical theater to add transfer...(Wayne). Map to strategic goals (Denise).</p> <p>Recommendation: program revitalization is a DVC and CCC process and these are the differences:</p> <p>Recommendations: #1 – for theater; #2– identify and adopt a regular maintenance schedule</p> <p>Recommendation: the department continue to work on the 8 identified goals listed (page 2)</p> <p>Denise will add – department will report on achieving goals.</p> <p>Recommendation: Cabinet recommends the eight goals listed on page 2. (Denise will revise)</p> <p>Wayne: commitment from four departments to pilot this program.</p> <p>Program Review Fall 2014: send email to constituency leaders to identify Validation Team members: email and copy the deans: January 8</p> <p>Denise: Management Erika: Classified Wayne: Academic Antone: Student</p> <p>Program Review: create subcommittee under Planning Committee to oversee program review. Will add under other for Planning Committee meeting 12/5/14.</p>
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4.	Constituency Reports	Everyone	Reports
5.	Other: Next Meeting: January 23, 2015		

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